

**Commission on Disability Concerns
Mayor's Awards Committee
Meeting Minutes, November 12, 2008
3:00 p.m.**

**Tempe Community Council
34 East 7th St., Bldg. A, Tempe AZ**

(MEMBERS) Present:

Emma Bordner, Irene Mochel, Vanessa Anspach,

Staff Present:

Karl Stephens, ADA Compliance Specialist

Guests present:

None

1. Meeting called to order at 3:25 p.m. by Karl Stephens
2. Review of the following Awards Event areas; assignments:
 - **Event Date** – *Staff reported that the Mayor's Assistant had been contacted, and confirmed, that the Mayor's schedule now reflects his availability for the next Mayor's Disability Awards celebration on Wednesday, April 29, 2009, from 3:00-5:00 pm. After some discussion about previous late starts and hurried guests for the event, it was decided to push the event back to 3:30-5:30 p.m. Nothing new to report.*
 - **Speaker** – *Staff suggested that the Committee may want to contact Mr. Randall Howe, a local resident and ASU Alumnus who is a renowned Attorney, first with the Arizona Attorney General's Office for some 20 years and most recently as the Chief Counsel of the Criminal Appeals Section for the U.S. Attorney's Office for the District of Arizona. He is an excellent role model as a local person with a disability who has overcome many barriers in his very successful career. Suggestion was accepted and contact has been initiated. Staff confirmed that Mr. Howe has accepted the invitation to act as Keynote Speaker for the April 29, 2009 event.*
 - **Food and Facility** – *Discussion that Staff will initially reserve both the Pyle Center Auditorium and the Library Program Room in anticipation of a final decision being reached for a facility. Both options have been initiated. Contact will also be initiated with ASU Disability Resource Center Staff*

regarding the possible use of a campus facility. Suggestions made that we may be able to get community sponsorship for cost of food and/or direct donations for food or drinks, i.e., Basha's or Safeway. ASU does not appear to be a good possibility since parking is a major issue for an event held during classes from 3:30-5:30pm, especially at the Memorial Union. Pyle Center has been eliminated as a possible site because of availability. No word back as yet regarding the Library 'Program Room.' Staff also checked the 'Ballroom' at the Edna Vihel Arts Center. Does not appear to be a good match because of classes held that time of year. Vanessa Anspach will get all details of having the school district cater the event as they have in the past.

- **Public Relations** – *Emma Bordner reports that with the Arizona Republic as the primary newspaper source, more efforts will be made to also utilize local, neighborhood newspapers, as well, to better notify the community about the Awards event and the need for the community to nominate potential award recipients in the various categories. She will contact the City of Tempe Community Relations staff to coordinate water bill insert advertising the next event. Need better way to identify employers of people with disabilities. Staff will contact Dial-A-Ride again for input re: possible employers.*
- **Plaques and Certificates** – *Discussion that the Tempe Diablos have already confirmed that they will participate again as sponsors in 2009.*
- **Registration and Printed Programs** – *The TCC has a contract for printing the registration and programs have usually been no problem. However, the cost of the invitations and shrinking budgets for the current year indicate the need for some assistance from a community sponsor. Discussion that the Committee needs to find community sponsors to assist with the costs of printing, especially for the event invitations, which are the most costly.*
- **Nominations** – *Committee felt that the notice to the Commission members during the January and February meetings could be extended earlier to encourage more nominations for the community awards, including employers and architectural accessibility nominees. Other timeframes for the processing of awards seemed to be adequate, based upon last event.*
- *Suggestion made that December meeting on the 17th be held by conference call. All agreed. Staff will set-up conference call from Diversity office at 2:30pm.*

Meeting adjourned at 3:55 p.m.

Prepared by: Karl Stephens

/s/ Karl W. Stephens
Staff Liaison, ADA Compliance Specialist